



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"Enriching Lives"*

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IN REPLY PLEASE  
REFER TO FILE: **C-1**

October 28, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **ACCEPTANCE OF PUBLIC WORKS CONTRACTS SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5 3 VOTES**

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Ratify changes in work and accept completed contract work under the following maintenance service contracts:

Project ID No. RMD1546026 - Palm Tree Trimming, RD 514 - 2002/03, vicinity of Pasadena (5), United Pacific Services, Inc., with changes in the amount of \$3,140.00, and a final contract amount of \$40,910.00.

Project ID No. RMD5546104 - Parkway Tree Trimming and Removal, RD 557A - 2002/03, vicinity of Palmdale (5), Trimming Land Company, Inc., with changes in the amount of \$2,604.00, and a final contract amount of \$32,699.00.

CC 7766 - Marina del Rey Area Street Sweeping, et al., vicinities of Culver City and Marina del Rey (2 and 4), Nationwide Environmental Services, with changes in the amount of \$634.62, and a final contract amount of \$260,049.26.

CC 7767 - Valinda, Hacienda Heights Street Sweeping, in the east area of the County (1, 4, and 5), Nationwide Environmental Services, with changes in the amount of \$6,366.42, and a final contract amount of \$726,680.15.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This action is to obtain Board ratification of Director-approved changes in public works contracts and Board acceptance of the work of the contracts in compliance with the provisions of the Public Contract Code. Included in the enclosures are project and contract data, the scope of work of changes to be ratified, and the work of the contracts to be accepted.

The Director of Public Works has been authorized by your Board to order changes in work up to \$10,000 for construction contracts. Changes to accommodate field conditions in order to meet the intent of the plans and specifications are not subject to this monetary limitation. Enclosed for your ratification are changes in work which I ordered for Project ID Nos. RMD1546026 and RMD5546104 and Cash Contracts 7766 and 7767.

The projects have been completed, and it is recommended that your Board accept them on the dates indicated in the enclosures.

### **Implementation of Strategic Plan Goals**

The acceptance of these maintenance contracts is consistent with the County Strategic Plan Goal of Service Excellence since acceptance of these completed contracts will provide improved infrastructure to better serve the public.

### **FISCAL IMPACT/FINANCING**

The increases to the contract amounts range from \$634.62 to \$6,366.42, while the total values of the contracts range from \$32,699.00 to \$726,680.15.

Ratification of the changes in work and acceptance of the work of the respective contracts by your Board is in compliance with the acceptance and prompt payment provisions of the Public Contract Code.

Sufficient funds are available in the Board-approved appropriations for each of the respective projects to cover the costs of the changes and the total value of each of the contracts. Detailed cost breakdowns for each of the changes together with contract cost summaries are included in the enclosures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Each of these maintenance contracts was awarded by your Board to the lowest responsible bidder in accordance with the California Public Contract Code, your Board's directives, and as recommended by the Director of Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

The changes in the work as described above and in the enclosures are within the limits of the Board-approved projects and do not change any conditions which resulted in the original environmental findings.

### **CONTRACTING PROCESS**

Each contract provided that the contractor be compensated for changes in the work as a result of changes to the original plans and specifications or changed conditions encountered during the course of construction. The costs of each of the changes were based on contract unit prices, time and materials methods, or were negotiated under the provisions of the contract specifications. The methods for arriving at the final costs of the changes are included in the enclosures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Ratification of the requested changes and acceptance of the work of the contracts by your Board will ensure the timely closeout of the respective contracts, releasing Departmental and County assets for other construction-related activities.

The Honorable Board of Supervisors  
October 28, 2003  
Page 4

**CONCLUSION**

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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Enc. 4

cc: Chief Administrative Office  
County Counsel  
Office of Affirmative Action Compliance

ACCEPTANCE OF CONTRACT  
October 28, 2003

PROJECT ID NO. RMD1546026, PALM TREE TRIMMING, RD 514 - 2002/03  
(in the vicinity of Pasadena), Supervisorial District 5

Contractor: United Pacific Services, Inc., 1740 North Hills Drive, La Habra, California 90631

Project Description:

Trimming of palm trees.

Changes in Work:

Variations in Bid Quantities	\$3,140.00
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Description of Changes:

The original contract amount is based upon estimated quantities of the various bid items. The contractor is paid based upon actual quantities used. The increase in contract price reflects the net adjustment due to variations between estimated bid quantities and actual quantities. The costs for these changes were based on contract unit prices.

No additional working days were required because of these changes.

Project Completion Date:

The contractor completed the project on August 28, 2003, in accordance with the plans and specifications.

Final Contract Amount:

Original contract amount	\$37,770.00
Changes in work authorized by Director of Public Works	<u>3,140.00</u>
 FINAL CONTRACT AMOUNT	 <u>\$40,910.00</u>

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ACCEPTANCE OF CONTRACT  
October 28, 2003

PROJECT ID NO. RMD5546104, PARKWAY TREE TRIMMING AND REMOVAL,  
RD 557A - 2002/03, (in the vicinity of Palmdale), Supervisorial District 5

Contractor: Trimming Land Company, Inc., 8006 Ramsgate Avenue, Los Angeles,  
California 90045

Project Description:

Trimming of parkway trees.

Changes in Work:

Variations in Bid Quantities	\$2,604.00
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Description of Changes:

The original contract amount is based upon estimated quantities of the various bid items. The contractor is paid based upon actual quantities used. The increase in contract price reflects the net adjustment due to variations between estimated bid quantities and actual quantities. The costs for these changes were based on contract unit prices.

No additional working days were required because of these changes.

Project Completion Date:

The contractor completed the project on June 23, 2003, in accordance with the plans and specifications. The delay in forwarding this letter to your Board was due to the length of time required for the contractor to furnish the documentation necessary to close out the contract.

Final Contract Amount:

Original contract amount	\$30,095.00
Changes in work authorized by Director of Public Works	<u>2,604.00</u>
 FINAL CONTRACT AMOUNT	 <u><u>\$32,699.00</u></u>

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ACCEPTANCE OF CONTRACT  
October 28, 2003

CASH CONTRACT 7766, MARINA DEL REY AREA STREET SWEEPING, ET AL.  
(in the vicinities of Culver City and Marina del Rey), Supervisorial Districts 2 and 4

Contractor: Nationwide Environmental Services, 11914 Front Street, Norwalk,  
California 90650

Project Description:

Weekly sweeping of streets, alleys, and parking lots.

Changes in Work:

(1) Variations in Bid Quantities	\$567.75
(2) Increased Cost for Sweeping of Streets, Medians, Alleys, and Parking Lots	<u>66.87</u>
Total	<u>\$634.62</u>

Description of Changes:

(1) The original contract amount is based upon estimated quantities of the various bid items. The contractor is paid based upon actual quantities used. The increase in contract price reflects the net adjustment due to variations between estimated bid quantities and actual quantities.

(2) Since the contractor provided sweeping services beyond the original contract duration, he was entitled to be paid for increased costs due to the recent rise in fuel prices.

The costs for Item 1 were based on contract unit prices. The cost for Item 2 was negotiated as provided in Subsection 3-2 of the contract specifications.

No additional working days were required because of these changes.

Project Completion Date:

The contractor completed the project on June 30, 2003, in accordance with the plans and specifications. The delay in forwarding this letter to your Board was due to the length of time required for the contractor to furnish the documentation necessary to close out the contract.

Final Contract Amount:

Original contract amount	\$190,741.20
Actual cost of changes in work previously approved by the Board	68,673.44
Changes in work to be authorized	<u>634.62</u>
 FINAL CONTRACT AMOUNT	 <u><u>\$260,049.26</u></u>

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ACCEPTANCE OF CONTRACT  
October 28, 2003

CASH CONTRACT 7767, VALINDA, HACIENDA HEIGHTS STREET SWEEPING  
(in the east area of the County), Supervisorial Districts 1, 4, and 5

Contractor: Nationwide Environmental Services, 11914 Front Street, Norwalk,  
California 90650

Project Description:

Weekly sweeping of streets and alleys.

Changes in Work:

Variations in Bid Quantities	\$6,366.42
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Description of Changes:

The original contract amount is based upon estimated quantities of the various bid items. The contractor is paid based upon actual quantities used. The increase in contract price reflects the net adjustment due to variations between estimated bid quantities and actual quantities. The costs for these changes were based on contract unit prices.

No additional working days were required because of these changes.

Project Completion Date:

The contractor completed the project on June 30, 2003, in accordance with the plans and specifications. The delay in forwarding this letter to your Board was due to the length of time required for the contractor to furnish the documentation necessary to close out the contract.

Final Contract Amount:

Original contract amount	\$525,877.56
Actual cost of changes in work previously approved by the Board	194,436.17
Changes in work authorized by Director of Public works	<u>6,366.42</u>
 FINAL CONTRACT AMOUNT	 <u>\$726,680.15</u>

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